



## APPLICATION FORM FOR CTA SUPPORT TO BENEFIT FROM A LANTEEAL SUBSCRIPTION

### 1. WHAT IS TEEAL?

The Essential Electronic Agricultural Library (TEEAL) is a full-text digital library edited by Cornell University (New York, USA) of hundreds of essential journals in agriculture and the related sciences made available at low cost to institutions in eligible low-income countries. Journal coverage begins from 1993 and is updated annually. TEEAL also has a searchable database of citations from CAB Abstracts, BIOSIS, Econlit and PubMed<sup>1</sup>. TEEAL is an offline tool – no Internet or phone line needed.

TEEAL features an easy to use interface that allows you to quickly search, save, and print citations. It also provides instant access to the full text of every single article listed in the collection. The information in TEEAL covers several subject areas:

Agricultural Engineering	Chemistry/Biochemistry/Biophysics	Food Science/Nutrition
Agriculture	Economics/Social Science/Development	Human Medicine/Physiology
Animal Science/Veterinary Medicine	Entomology/Pest Control	Forestry
Biology	Environment/Ecology/Natural Resources	Plant Science/Soil Science
Biotechnology/Applied Microbiology	Fisheries/Aquatic Science	

### 2. WHAT IS CTA?

**The Technical Centre for Agricultural and Rural Cooperation (CTA)** is a joint ACP-EU institution (Africa, Caribbean and Pacific - European Union) specialized in information and communication for agricultural and rural development. CTA is at the service of ACP countries. Its mission is to facilitate access to agricultural information products and services, promote the development of information networks, media and communication tools, and to assist in developing capacity in agricultural information and communication.

### 3. WHO IS ELIGIBLE FOR CTA SUPPORT TO SUBSCRIBE TO THE TEEAL DATABASE?

CTA has partnered with the Albert R. Mann Library of Cornell University to facilitate access for research and academic institutions of ACP countries to scientific and technical information, and thus to promote agricultural research in these countries. These institutions can benefit from a free subscription to TEEAL if they:

1. operate in the agricultural or rural domain;
2. are located in an eligible low-income ACP country (the list of eligible countries is available at the following address: <http://www.teeal.org/purchase/eligibility>);
3. have the requisite computer requirements;
4. sign the TEEAL User License Agreement and undertake to purchase annual updates after the completion of the funding assistance received from CTA.

<sup>1</sup> CAB Abstracts, BIOSIS, Econlit and PubMed, are scientific databases



#### 4. WHAT ARE THE COMPUTER REQUIREMENTS?

As of the 2012 Update/redesign of the collection, the base set of TEEAL is provided on a stand alone “mini computer” equipped with an Ethernet cable (provided). TEEAL can be run on either a single computer, or hosted on a server and shared over a network.

**i. System requirements**

- a. A standalone computer running Windows, Mac OS, or Linux
- b. Ethernet port
- c. Web browser
- d. Ethernet cable (provided)
- e. Adobe Reader (provided)

If you do not have a server at your institution but still wish to share TEEAL over your network, you can host TEEAL on a regular workstation, and network directly from the hard drive.

#### 5. WHAT DO I DO TO QUALIFY FOR A SUBSCRIPTION?

##### A. FILL OUT THE APPLICATION FORM BELOW:

Name of institution: -----

Physical address-----  
-----

Phone: -----Fax -----

Authorised signatory of Subscriber Licensing Agreement (Name & Position):-----  
-----

Email of authorised signatory: -----

**Library details:**

Approximate number of library users per month: -----

Number of agricultural journals currently subscribed to: -----

Which of your currently subscribed to journals (print or electronic) are most popular?

- -----
- -----
- -----
- -----

Do you have an existing local area network from which the database can be accessed?  Yes  No

If yes, how many access points (PCs) do you have? -----

If no, do you have a stand-alone PC to ensure access?  Yes  No

Has your institution ever had a TEEAL set?  Yes  No

If yes, is TEEAL available in CD ROM format:  Yes  No or in LAN format:  Yes  No

When your TEEAL set was last updated? -----



## **B. UNDERTAKE TO DO THE FOLLOWING:**

The initial subscription will include the complete contents of hundreds of journals published between 1993 and the most recently released “base set” update year. TEEAL is updated on an annual basis. For reference, the 2013 Update itself is expected to be available in March / April of 2015, and the materials will be automatically shipped to the attention of your institution when it becomes available. **An initial subscription to TEEAL costs US \$5,000, but the total value of the database is assessed at over US \$1 million for the collection’s current coverage.**

CTA will provide the initial investment (for the base collection and the update for the following year; please inquire with the TEEAL Project as to specific years, as needed) to improve your library resources and further the research efforts being made in agriculture and/or the related sciences within your institution. In return, your institution must undertake to sign the license agreement with TEEAL, confirm contact details for your institution, and commit to paying for annual update costs after the completion of funding assistance from CTA. The costs of annual updates may vary. Please contact the TEEAL Project Staff for questions or comments relating to these costs.

*If you agree with these conditions, please sign the below “UNDERTAKING”*

**We hereby confirm that:**

- 1. Our institution will sign the TEEAL User License Agreement with TEEAL within the provided time deadline after our application has been approved by CTA<sup>2</sup> and we will purchase annual updates onwards once the CTA-funding assistance previously provided has been completed.**
- 2. Our institution has the necessary computer requirements and will make them available to operate the LanTEEAL database.**

Signed:	Signed:
Director of the Institution or Dean of the Faculty	Librarian in Charge
Full name in capitals:	Full name in capitals:
Date	Date
Stamp:	Stamp:

## **C. RETURN THIS DULY COMPLETED APPLICATION FORM TO CTA TO THE ATTENTION OF:**

**Mrs Evelyne Kort-Nerincx, Administrative assistant**  
**Knowledge Management & Communication Programme**  
E-mail: [teeal@cta.int](mailto:teeal@cta.int), Fax: +31 (0) 317 460067  
Website: [www.cta.int](http://www.cta.int)

<sup>2</sup> Should your institution not have signed the TEEAL User License Agreement within this period, CTA’s offer will no longer be valid.